

UNIVERSITY CENTER GOVERNANCE BOARD

MEETING MINUTES

Thursday, October 15th, 2020

Voting Members Attending: Daniella Smigielski, Lesli Brodbeck, Chris Hudley, Eric Palacios, Isaac Castro, Rachel Green, Jocelyn Tapia, Austin Foreman, Lesley Mendoza-Serrano.

Voting Members Not Attending: Kaustav Banerjee, Madison Collins.

Ex-Officio Members Attending: Gary Lawrence, Mark Beisecker, Jill Horst, Pedro Craveiro, Willie Brown.

Ex-Officio Members Not Attending: Alex Lebrun, Daevionne Beasley.

Advisors Attending: Danielle Quinones-Ortega, Marisela Marquez, Marilyn Dukes, Aaron Jones, Derek Au.

Advisors Not Attending: Tianna White.

1. Meeting Called to Order by Daniella Smigielski at 3:03 pm

Approval of Previous Meeting Minutes: DS requested motion to approve previous meeting minutes. RG motioned approval, motion was seconded by LB, motion passed with 8 approved, 0 opposed and 0 abstained.

2. Introductions: Voting Members, Advisors, Ex Officio Members

Introductions were heard from each board member present with their name, department and affiliation.

3. Overview of the UCEN

GL presented an overview of the UCen, with a breakdown of the three entities which are the UCEN Administration, The Campus Store and UCen Retail Dining. Although all three entities operate independently they all report directly to Willie Brown.

4. Form Committees and Appoint Committee Chairs

GL explained the responsibilities of the five Subcommittees, asked for volunteers and updated the following members who are currently serving on each committee:

- **Campus Store** – Lesley Mendoza-Serrano (Chair), Mark Beisecker, Leslie Brodbeck, Eric Palacios
- **Budget and Business Plan** – Isaac Castro (Chair), Chris Hudley, Gary Lawrence, Austin Foreman
- **Dining Services** – Rachel Green, Daniella Smigielski, Kaustav Banerjee, Jill Horst, Leslie Brodbeck
- **Programming** – Eric Palacios (Chair), Marilyn Dukes, Danielle Quinones-Ortega – GL is also asking for Jill Singletary who is the HUB Manager of the UCEN to be considered to be included in this committee
- **Space Allocation** – Jocelyn Tapia (Chair), Gary Lawrence, Austin Foreman, Leslie Mendoza-Serrano, Aaron Jones

5. Loading Dock

The loading dock project will be completed in 2 phases. The first will be replacing the main deck which is estimated to cost \$65k and the second phase which will be replacing the sewage lift station (25k) and repairing the lift station wall and grate (cost unknown). The Board previously approved this project for up to 150k so the entire project should come in well under the allocated funds needed.

6. Updates/Comments/Questions

MB advised that the Campus Store is currently down 70% due to the pandemic shut down. They are currently open Mon-Fri from 11-1 and are ready to reopen as soon as allowable.

JH advised that Dining Services sales are down 99% and currently only the Arbor is open Mon-Fri from 7:30-4:00. They are following all Santa Barbara guidelines and ready to reopen when permitted.

GL advised that the UCEN Administration building has been closed since March 15th with the exception of three entities which have been open and operational for the entire time. The Post Office is open Mon-Fri from 10:00-4:00, The Food Nutrition & Basic Needs has been operating Mon-Fri with different hours and the Food Bank has been open Mon-Fri from 9:00-1:00. There is also a Photo Portal that has been set up for Access Cards so students can have their photos taken without coming into the UCen and can pick them up at the Post Office.

DS requested that everyone on the Board take a look at the roster and provide her via email with any missing and/or updated information including phone numbers.

Meeting Adjourned at 3:55pm.